



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
MARCH 3, 2020**

9:00 a.m.

- (1) CONVENE COUNTY BOARD**
- (2) AMENDMENTS TO THE AGENDA**
- (3) APPROVE MINUTES OF FEBRUARY 18, 2020 COUNTY BOARD MEETING**
- (4) RECOGNITION OF INTERESTED CITIZENS**
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.
- (5) NEW EMPLOYEE WELCOME**
- (6) CONSENT AGENDA**
Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
 - 6.1** Accept the 2019 Federal Boating Safety Supplemental Equipment Grant Agreement With the State of Minnesota for the Purchase of Specific Items Related to Recreational Boating Safety *(No fiscal impact)*
 - 6.2** Approve Renewal of Joint Powers Agreements With the Cities of Prior Lake and Jordan for Services Provided by the Sentencing to Service Program *(No fiscal impact)*
 - 6.3** Approve a New Tower Lease Agreement with Cellco Partnership dba Verizon Wireless *(Budget amendment for anticipated revenue)*
 - 6.4** Adopt Resolution No. 2020-031; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation for Trail Rehabilitation Along County Highway 27 From County Highway 16 to South Park Drive *(No fiscal impact)*
 - 6.5** Adopt Resolution No. 2020-032; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Cost Participation for the County Highway 83 Modernization Project *(No fiscal impact)*
 - 6.6** Adopt Resolution No. 2020-034; Authorizing Entering Into an Agreement With Pictometry International Corp. for Oblique Aerial Imagery *(No fiscal impact)*
 - 6.7** Adopt Resolution No. 2020-036; Authorizing a Software Agreement With OSP Insight Fiber Management Software and Authorizing an Amendment to the Contract With Access Network Inc. for the Conversion of the Fiber Network From the Scott County GIS Fiber Portal to a Hosted OSP Insight Software Solution *(No fiscal impact)*
Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively
 - 6.8** Authorize Entering Into a Master Use Agreement With Jaguar Communications for the Use of County Fiber Assets and Authorize the County Administrator to Sign Amendments, Addendums, and Attachments to the Master Use Agreement *(No fiscal impact)*
 - 6.9** Adopt Resolution No. 2020-038; Supporting the Scott County Cultural Consortium Partnership Grant Application to the Minnesota State Historical Society *(No fiscal impact)*

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

6.10 Approve the Renewal Application for a Consumption and Display Permit for 2020 for MN Harvest LLC Located in St. Lawrence Township *(No fiscal impact)*

6.11 Authorize Staff to Sign and Cancel the Permit Bond for Knife River at the Schmitz Pit Located at 6730 Old Highway 169 Blvd, Jordan, MN *(No fiscal impact)*

6.12 Authorize Staff to Sign and Cancel the Permit Bond for RAM Excavating Located at 10046 225th Street W, Belle Plaine, MN *(No fiscal impact)*

6.13 Approve Payroll Processing Personnel Actions *(No fiscal impact)*

(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

7.1 Receive Informational Presentation on State of Minnesota and Scott County Preparations for the 2020 Census *(No fiscal impact)*

(8) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE

8.1 Receive Information on the Scott County Mental Health Local Advisory Council *(No fiscal impact)*

8.2 Receive the Annual Presentation From the Metropolitan Mosquito Control District *(No fiscal impact)*

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

(10) COUNTY ADMINISTRATOR UPDATE

(11) RECESS FOR ATTORNEY/CLIENT MEETING

(12) ADJOURN

UPCOMING MEETINGS

March 17, 2020 9:00 a.m. County Board Meeting

April 7, 2020 9:00 a.m. County Board Meeting

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
FEBRUARY 18, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 8:01 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Beard, and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Cara Madsen, Volunteer and Community Coordinator
- D. Kate Sedlacek, Environmental Services Manager
- E. Lisa Brodsky, Public Health Director
- F. Alexa Rundquist, Community Planner
- G. Scott Haas, Sheriff's Captain
- H. Chris Harder, Quality Improvement Manager
- I. Brad Davis, Planning and Resource Management Director
- J. Suzanne Arntson, Child Welfare Manager
- K. Jennifer Schultz, Enterprise Risk Manager
- L. Jessie Rudi, Data and Research Analyst
- M. Cheryl Kollasch, Occupational Health Nurse
- N. Rhonda Laxen, Benefits and Safety Manager
- O. Cindy Geis, Community Services Director
- P. Kevin Nelson, Program Specialist
- Q. Barb Dahl, Social Services Director
- R. Troy Beam, Transit and Fleet Manager
- S. Alan Herrmann, Transit Supervisor
- T. Pam Selvig, Health and Human Services Director
- U. Mary Keen, Business Information/System Specialist
- V. Lisa Freese, Transportation Services Director
- W. Danielle Fox, Adult Services Manager
- X. Lindsay Nelson, Community Planner
- Y. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Lloyd Erbaugh, Scott County Mental Health Local Advisory Council
- B. Colette Piche, UNW St. Paul Student
- C. Terin Mayer, University of Minnesota Student

(4) Minutes:

On a motion by Commissioner Beard, seconded by Commissioner Ulrich, the Minutes of February 4, 2020 were approved.

(5) Recognition of Interested Citizens:

County Administrator Lezlie Vermillion presented Commissioner Beard with a certificate in recognition of his five years of service to Scott County.

- (6) Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures:

The County Board participated in the Scott County Delivers panel discussion regarding emergency preparedness.

Chair Beer recessed the meeting at 9:21 a.m. and reconvened at 9:28 a.m.

(7) Consent Agenda:

A. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the Renewal Application for a Scott County Precious Metal Dealer License for 2020 for Mark Smith dba PawnXChange LLC. The motion carried unanimously.

B. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the Renewal Application for a Scott County 3.2 Malt Liquor at Retail License for 2020 for Andrew Huss dba St. Benedict Baseball Association. The motion carried unanimously.

C. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the 2020 Intoxicating Liquor License Renewal Application for Creeks Bend Golf Course, Inc. The motion carried unanimously.

D. On the recommendation of the Credit River Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request for preliminary plat of Crescent Curve (Crescent Curve, LLC applicant and property owner) consisting of 23 lots on 85.89 acres in Sections 27 and 34 of Credit River Township. This action is in accordance with Chapter 42 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

E. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request for rezoning of 10.02 acres from Rural Residential Reserve District (RR-1) to Rural Residential Single Family District (RR-2) and preliminary and final plat of Nordling Woods Addition (Greg and Andrea Nordling, applicants and property owners) consisting of 2 lots on 10.02 acres in Section 14 of New Market Township. This action is in accordance with Chapters 42 and 70 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

F. On the recommendation of the Spring Lake Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the rezoning of 29.52 acres from Rural Residential Reserve (RR-1) to Rural Residential Single Family (RR-2) and preliminary plat and final plat of Legacy Addition (Steve and Tony Shimek, applicants and ALS, LLC, property owner) consisting of 5 lots on 29.52 acres located in Spring Lake Township and conservation easements. This action is in accordance with Chapters 2 and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

G. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request to grant a 60-day extension to On-Site Marketing Co., Inc. (applicant and property owner) to record the final plat of Tara Farm located in Section 26 of Credit River Township. The motion carried unanimously.

H. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-026; Approving a Three-Year Agreement Between the County of Scott and Law Enforcement Labor Services, Inc. – Sheriff Essential Employee Corrections Sergeants Unit Effective January 1, 2020 Through December 31, 2022, and Rescinding Resolution No. 2017-026. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

I. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-029; Approving a Three-Year Agreement Between the County of Scott and American Federation of State, County, and Municipal Employees, Council No. 5, Local 2440, Effective January 1, 2020 Through December 31, 2022, and Rescinding Resolution No. 2016-198. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-027; Approving the Summary of Performance Evaluation and Establishing the 2020 Salary for County Administrator Lezlie Vermillion, and Rescinding Resolution No. 2018-157. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. FT Probationary employment for Emmalie Brudzinski, Law Librarian, Administration Division, effective 02/10/20.
2. Intermittent (34%) employment for Howard Brean, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 02/03/20.
3. Intermittent (34%) employment for Nicole Leaf, Prevention Specialist-Unclassified, Health and Human Services Division, effective 02/03/20 (separated effective 02/06/20).
4. Voluntary reduction for Matthew Hinton, FT Facility Probation Officer to FT Probationary Assistant Probation Officer, Health and Human Services Division, effective 03/09/20.
5. The recognition of the following individual as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Shawn Larkin	Dale Peterson	Will Forberg
Jim Anderson	Darla Madsen	Nathan Theis
Joann Monnens	Annetta Williams-Novak	Matt Holmbeck
Chris Shoaff	Michelle Dupont	Josephine Smith
David Plekkenpol	Nycole Wiek	Jim Muelken
Dan Pokorny	Travis Folden	Michael Barth
Tom Weckman	Ethan Ladwig	David Rivera
Dave Gratz	David Vierling	Julia Mahowald
Mike Fatland	Scott Fricker	Mario Najera
Ellen Wilbert	Jason Lind	Elaine Hurrle
Nickolas Orrie	Alex Braun	Bonnie Brauningner
Tristen Mulvehill	Toni Graham	Monica Davis
Tracey Miller	Matt Adams	Mike Punt

Motion carried unanimously.

L. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the reappointment of Jesse Hartmann to the Lower Minnesota River Watershed District Board of Managers for a three-year term effective March 2, 2020 through March 1, 2023. The motion carried unanimously.

M. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-024; Approving Execution of a Purchase Agreement to Acquire Real Property Located at 17665 Marschall Road in Spring Lake Township by Early Voluntary Acquisition by Mutual Agreement. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

N. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-028; Authorizing Submittal of an Infrastructure for Rebuilding America (INFRA) Grant Application for the US 169 Freight Mobility and Safety Investments in Jordan Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

O. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from January 1, 2020 through January 31, 2020 in the amount of \$14,599,652.58. The motion carried unanimously.

- (8) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

Transit Supervisor Alan Herrmann requested support of volunteer driver legislation and for the Volunteer Driver Coalition. The proposed legislation advocated by the Volunteer Driver Coalition intended to clearly define a volunteer driver in law as not for hire, protect volunteer drivers from increased auto insurance rates, create a state income tax credit to reduce their tax liability, and cap the liability of nonprofit organizations that offer volunteer driver services at \$1.5 million.

Commissioner Ulrich requested exploring the possibility of paying insurance premium increases due to volunteer driving for volunteers.

Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-025; Authorizing Support of Volunteer Driver Legislation and the Volunteer Driver Coalition to Support Volunteer Drivers of Scott and Carver Counties. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

- (9) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

Planning and Resource Management Director Brad Davis and University of Minnesota Student Terin Mayer presented an overview of the Cost of Community Services Study in Scott County which was prepared in partnership with the University of Minnesota's Resilient Communities Project. Completing this study was a major recommendation coming out of the Scott County 2040 Comprehensive Plan.

(10) Committee Reports and Commissioner Updates:

- A. Commissioner Weckman Brekke attended the Justice Steering Committee meeting on February 6.
- B. Commissioner Weckman Brekke attended a Together We Can Subcommittee meeting on February 6.
- C. Commissioner Weckman Brekke attended a Jordan Lions Club Scholarship Fundraiser on February 6.
- D. Commissioner Weckman Brekke met with Ms. Vermillion on February 7.
- E. Commissioner Weckman Brekke participated in Future Leaders of Scott County school presentations on February 10.
- F. Commissioner Weckman Brekke attended the Scott County Human Services Resource Council meeting on February 10.
- G. Commissioner Weckman Brekke and Ms. Vermillion met with the New Prague Mayor and City Administrator on February 11.
- H. Commissioners Weckman Brekke and Beard attended the Shakopee Chamber of Commerce Session Priorities event on February 11.
- I. Commissioner Weckman Brekke attended the Scott County Historical Society Board meeting on February 12.
- J. Commissioner Weckman Brekke met with University of Minnesota Extension staff on February 13.
- K. Commissioner Weckman Brekke attended the Families and Individuals Sharing Hope (FISH) meeting on February 13.
- L. Commissioner Weckman Brekke and Ms. Vermillion met with the Jordan Mayor and City Administrator on February 13.
- M. Commissioners Weckman Brekke, Wolf, and Beard attended the Scott County Association for Leadership and Efficiency (SCALE) meeting on February 14.
- N. Commissioner Wolf attended the New Market Town Board meeting on February 4.
- O. Commissioner Wolf attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on February 5.

- P. Commissioner Wolf attended the Trunk Highway 13 open house in Savage on February 5.
- Q. Commissioners Wolf and Beard participated in Future Leaders of Scott County school presentations on February 6.
- R. Commissioner Wolf attended a meeting on February 7 with Dakota County representatives regarding the proposed joint household hazardous waste facility.
- S. Commissioners Wolf and Ulrich attended the Scott County Community Development Agency meeting on February 11.
- T. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on February 12.
- U. Commissioners Wolf and Beer and Ms. Vermillion met with the Prior Lake Mayor and City Manager on February 12.
- V. Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District Board meeting on February 12.
- W. Commissioner Wolf attended the I35W Solutions Alliance meeting on February 13.
- X. Commissioner Wolf attended the Elko New Market City Council meeting on February 13.
- Y. Commissioner Wolf attended the Spring Lake Town Board meeting on February 13.
- Z. Commissioner Ulrich conducted interviews for the Greater MSP Task Force on Economic Development on February 5, 6, 11, 12, and 14.
- AA. Commissioner Ulrich met with Ms. Vermillion on February 18.
- AB. Commissioner Ulrich and Beard attended the Scott County Transportation Committee meeting on February 6.
- AC. Commissioner Ulrich attended the FISH Executive Committee meeting on February 6.
- AD. Commissioner Ulrich attended the SCALE Executive Committee meeting on February 7.
- AE. Commissioner Beard met with the State of Minnesota Commissioner of Transportation on February 4.
- AF. Commissioner Beard attended the Scott-Carver-Dakota Community Action Program Finance Committee meeting on February 5.
- AG. Commissioner Beard met with a member of the Prior Lake-Spring Lake Watershed District Board of Managers on February 7.
- AH. Commissioner Beard and County staff met with specialty soybean processing representatives on February 7.
- AI. Commissioner Beard attended the Shakopee Chamber of Commerce meeting on February 13.
- AJ. Commissioner Beer met with Ms. Vermillion on February 4.
- AK. Commissioner Beer participated in the Prior Lake-Spring Lake Watershed District Board of Managers meeting on February 5 via phone.
- AL. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on February 10.
- AM. Commissioner Beer attended a Polar Plunge on February 15.

(11) County Administrator Update:

- Transportation Services Director Lisa Freese, Planning and Resource Management Director Brad Davis, and Principal Financial Analyst Steve Jones have been assigned to the committee exploring the proposed development in Elko New Market.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 10:33 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Sheriff Operations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Captain Jeff Swedin	ATTACHMENTS:	<input type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Accept the 2019 Federal Boating Safety Supplemental Equipment Grant Agreement With the State of Minnesota for the Purchase of Specific Items Related to Recreational Boating Safety		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- ☒ **Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- ☐ **Communication:** We will always be clear about what we're doing and why we're doing it
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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Cassie Koch, Accounting & Contracts Management Coordinator
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to accept the 2019 Federal Boating Safety Supplemental Equipment Grant Agreement with the State of Minnesota for the purchase of specific items related to recreational boating safety.

The Sheriff's Office was awarded \$61,705 to fund the purchase of a primary patrol boat with motor and trailer, a small inflatable tender with motor and trailer, an individual motor, as well as ten (10) navigational buoys, including wraps, links, chain, and install.

The Sheriff's Office will be trading in a 2010 Lund patrol boat to a selected vendor for an estimated trade-in value of \$7,500, to be applied to the purchase of a new 18-foot patrol boat, with a 150 hp motor and trailer. Expected net cost is \$38,885.

We will be purchasing a Zodiac Cadet 300 RIB with a 6hp outboard motor and trailer. This is an inflatable "dingy"-like watercraft that can be easily carried by two individuals and launched from shorelines of some smaller, more remote bodies of water within the County. We currently do not have a resource of this kind. Expected net cost is \$12,500.

We will also be trading in the 2006 Yamaha 75 hp motor currently on our Jon Boat, for an estimated trade-in value of \$2,000, to be applied to the purchase of its replacement, a Mercury 80 HP outboard motor. This upgrade is expected to improve control of our Jon Boat on the river. Expected cost is \$5,075.

The new buoys will replace others in poor condition. Expected cost is \$5,245.

Upon obtaining all required signatures, this Agreement remains effective until August 14, 2020. Sheriff's Office staff is prepared to follow County Procurement Guidelines in placing the order for this equipment, as well as completing the proper paperwork timely, to ensure reimbursement.

Fiscal Impact:

The Sheriff's Office budgeted this Grant at an expected \$10,000 in their 2020 Operations budget. That amount will remain, as that is the expected portion of these expenses that will be processed through the operating budget. The excess will be amended and processed through the Capital Improvement Program (CIP) budget. These transactions will have no impact on levy-funding.

AGENDA #6.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Community Corrections		
PRESENTER:	Molly Bruner, Community Corrections Director x8348	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Sentencing to Service	TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Renewal of Joint Powers Agreements With the Cities of Prior Lake and Jordan for Services Provided by the Sentencing to Service Program		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Molly Bruner Pam Selvig Keri Lorenz	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve renewal of Joint Powers Agreements (JPA) with the Cities of Prior Lake and Jordan for services provided by the Sentencing to Service (STS) Program.

The JPAs are effective January 1, 2020 through December 31, 2020 for the STS program in Scott County for adult and juvenile offenders.

Scott County contracts with the Minnesota Department of Corrections (DOC) for one full-time crew leader who is a State employee but located on-site within Community Corrections. This crew leader manages the day to day operations of STS. The DOC provides 25% of the funding as well as administrative oversight of the program for counties who choose to contract with the State. Scott County assumes 75% of the costs to operate STS crews. The County cost for the Sentencing to Service program in 2020 is \$71,311 which is in the Community Corrections budget. Community Corrections has budgeted \$1,000 in revenue from the Cities through this Joint Powers Agreement for 2020.

The 25% funding from the State requires that 25% of STS services are focused on State projects. The Scott County STS program completed 4,922 hours of service by offenders for Scott County communities in 2019; 69 of those hours through this Joint Powers Agreement.

To partially offset costs to the County, Scott County STS crews provide contracted services to the Cities of Prior Lake and Jordan. These Cities pay Scott County at a rate of \$342.35 per service day received. While the reimbursement from the Cities does not cover the full cost, the County benefits by allowing offenders an opportunity to work on their employment skills and provide labor for mutual benefit projects within the County. Crew services in the Cities are coordinated, scheduled, and tracked through the crew leader.

Fiscal Impact:

None. Approval of this JPA is budget neutral. The costs for these services and revenue from the Cities of Prior Lake and Jordan are included in the 2020 budget.

AGENDA #6.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Sheriff	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Communications		
PRESENTER:	Captain Scott Haas	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	NA
ACTION REQUESTED:	Approve a New Tower Lease Agreement with Cellco Partnership dba Verizon Wireless		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Cassie Koch, Accounting & Contracts Management Coordinator
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve a new Tower Lease Agreement with Cellco Partnership dba Verizon Wireless.

Verizon Wireless desires space upon our radio tower located at 13751 Zumbro Avenue, Jackson Township. They have completed all necessary preparations to begin construction, with an operational target date of June 2020.

The equipment to be provided by Verizon for its operations, authorized to be on the leased premises, is as follows:

- Six antennas to be located at 180' RAD center; and
- Ground space to consist of a 16' x 30' leased area which will include concrete pads for outdoor equipment cabinets; and
- A diesel generator for backup power.

The multi-year nature of this contract requires Board approval as revenues are expected to exceed \$100,000. Verizon has requested a term of at least 25 years; however, our legal and risk review has cautioned against that term and recommended holding to five year terms.

Fiscal Impact:

This Agreement will produce fee revenue of \$31,226.40 per year for the initial five years. Thereafter, upon written agreement by both parties to extend each 5-year renewal, the rental fee will be adjusted to reflect the current rates listed in the annual County Fee Schedule. If approved, a budget amendment will be made for the anticipated revenue expected through the remainder of 2020. It should be noted that this fee revenue is allocated to our Assigned Tower Fund, to be used for future maintenance or enhancements to our radio towers.

AGENDA #6.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:		ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki-8008	TIME REQUESTED:	NA
PROJECT:	CP 27-23		
ACTION REQUESTED:	Adopt Resolution No. 2020-031; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation for Trail Rehabilitation Along County Highway 27 From County Highway 16 to South Park Drive		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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- ☐ **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- ☒ **Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- ☐ **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- ☐ **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-031; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation for Trail Rehabilitation Along County Highway (CH) 27 From CH 16 to South Park Drive.

County Project 27-23 will overlay CH 27 from CH 16 to South Park Drive in the City of Savage. The overlay project also includes rehabilitation of trail segments within the project limits. This project is part of the 2020 Pavement Preservation Program Contract.

The 6,500 lineal feet (LF) of trail in this project limits are in need of repairs and select intersections will be retrofitted for compliance with the American Disabilities Act (ADA). Approximately 4,000 LF of trail will be reconstructed and 2,500 (LF) of trail will be overlayed. The ADA work consists of ramp replacement and truncated domes.

The County's Cost Participation Policy adopted in 2019 requires city participation for ADA and trail rehabilitation work at a 50 percent share. The City of Savage is responsible for its share of trail pavement rehabilitation and program delivery cost based on its prorata share. Roadway overlay work is 100 percent County cost. The Cooperative Agreement provides for the City to pay its share by June 30, 2021. The City of Savage is anticipated to act on the Agreement in March.

The project is included in the 2020-2029 Transportation Improvement Plan (TIP) as part of the Pavement Preservation Contract which includes CH 27 and several other corridors for pavement overlay and reclamation work in 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 3, 2020
Resolution No.:	2020-031
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-031; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT
WITH THE CITY OF SAVAGE FOR COST PARTICIPATION FOR TRAIL REHABILITATION
ALONG COUNTY HIGHWAY 27 FROM COUNTY HIGHWAY 16 TO SOUTH PARK DRIVE**

WHEREAS, the proposed pavement preservation project on County Highway (CH) 27 from CH 16 to South Park Drive will also repair certain segments of the trail along the corridor; and

WHEREAS, the project trail rehabilitation includes approximately 4,000 linear feet (LF) of trail to be reconstructed and 2,500 (LF) of trail to be overlayed, including American with Disability (ADA) compliance upgrades; and

WHEREAS, the project is located entirely within the City of Savage; and

WHEREAS, the cost sharing for this trail rehabilitation is identified in this Agreement based on 2019 County Cost Participation Policy; and

WHEREAS, the Agreement addresses roles and responsibilities between the City and County during construction and after project completion; and

WHEREAS, the Project is programmed in the 2020-2029 Transportation Improvement Program for construction in 2020.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Cooperative Agreement with the City of Savage for cost participation on the CP 27-23 Project, subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 3rd day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 3rd day of March, 2020.

County Administrator

Administrator's Designee

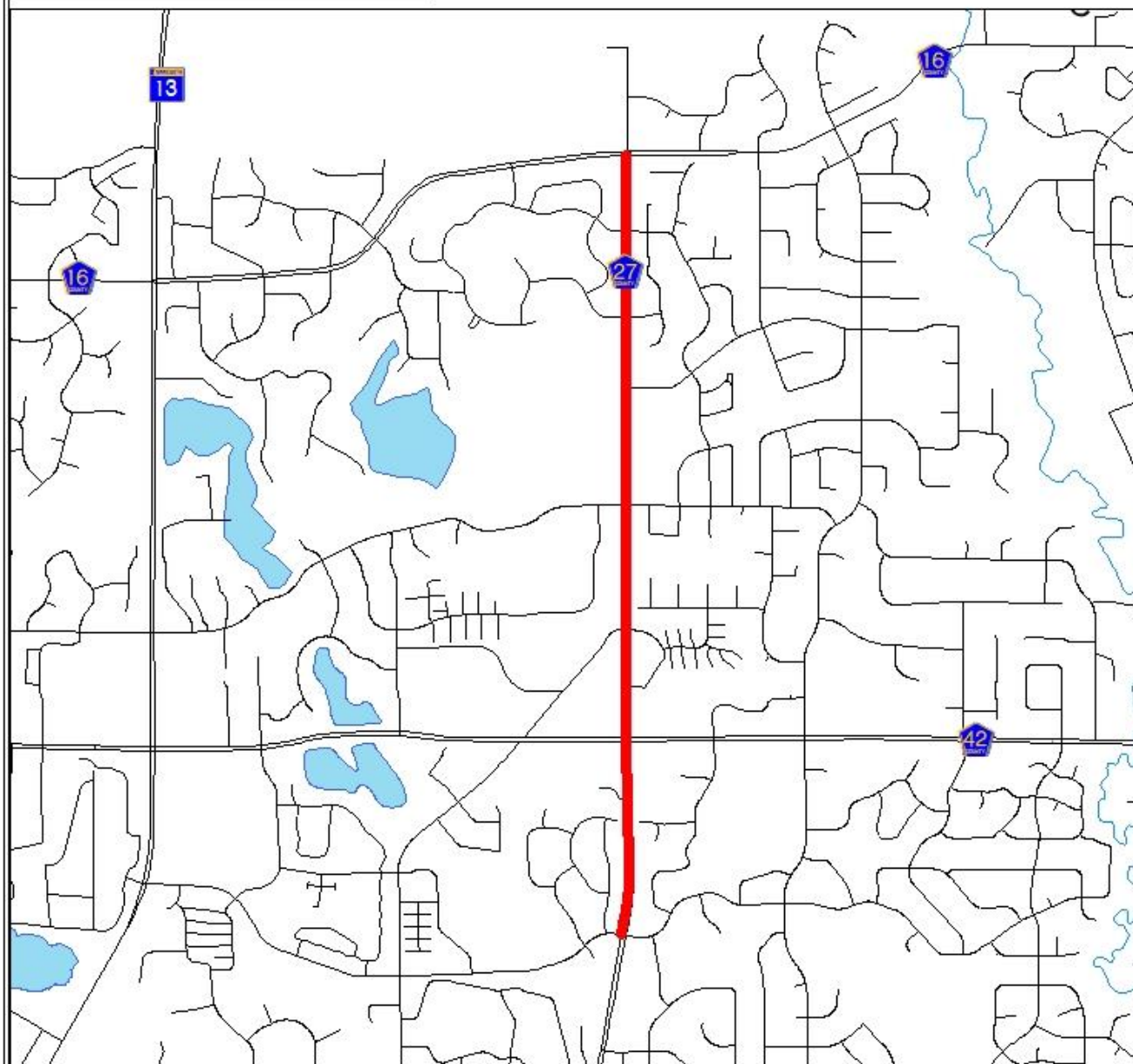


SCOTT COUNTY

2020 RBA

CP 27-23

Cooperative Agreement



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 2/21/2020

Scale: R.F.:

1 inch = 500 ft.

0 0.1 0.2 0.4 0.6
Miles

AGENDA #6.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:			
PRESENTER:	Tony Winiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 83-24	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-032; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Cost Participation for the County Highway 83 Modernization Project		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-032; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Cost Participation for the County Highway 83 Modernization Project.

County Project CP 83-24 will reconstruct and modernize a 1.1 mile segment of County Highway (CH) 83 from the south ramp of Trunk Highway (TH) 169 to south of 4th Avenue East from a four lane urban undivided roadway to a four lane urban divided roadway. Bike and pedestrian facilities will be constructed on both sides

of the road, completing the gap between 12th Avenue and 4th Avenue. The project will also include turn lanes, shoulders, access relocations, intersection improvements, and new traffic signals at 12th Avenue and Valley Industrial Blvd S/Unbridled Ave. Curb and gutter, storm water detention ponding, and infiltration areas will be constructed for water quality and rate control purposes.

The purpose of this project is to address safety issues, add capacity, modernize the roadway, provide a best fit design to accommodate adjacent and nearby event traffic, and provide multimodal transportation capacity on CH 83 to serve the traveling public. Residential, commercial, and recreational land use opportunities have expanded in the area resulting in an increased demand for transportation capacity and a desire for multimodal facilities.

The project lies entirely within the City of Shakopee. CH 83 is classified as a Minor Arterial roadway. The County's Cost Participation Policy for a Minor Arterial requires a 20 percent local share from the City of Shakopee for road construction. Per the 2019 Cost Participation Policy, the City is responsible for a percentage of right-of-way, traffic signals, trails, design engineering, construction engineering, and contract administration. This Agreement also addresses roles and responsibilities of each party during construction and after project completion.

The project is included in the 2020-2029 Transportation Improvement Plan (TIP) for construction in year 2021. The City of Shakopee is anticipated to act on the Agreement in early 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 3, 2020
Resolution No.:	2020-032
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-032; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT WITH THE CITY OF SHAKOPEE FOR COST PARTICIPATION FOR THE HIGHWAY 83 MODERNIZATION PROJECT

WHEREAS, the proposed project will reconstruct and modernize a 1.1 mile segment of County Highway 83 from Trunk Highway 169 to 4th Avenue East from a four lane undivided roadway to a four lane urban divided roadway known as County Project (CP) 83-24; and

WHEREAS, the project is located entirely within the City of Shakopee; and

WHEREAS, the County Cost Participation Policy sets forth the City's share of the project; and

WHEREAS, the Agreement also addresses roles and responsibilities between the City and the County during construction and after project completion; and

WHEREAS, the project is anticipated to be under construction in 2021.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Cooperative Agreement with the City of Shakopee for cost participation on the CP 83-24 Project, subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)

County of Scott)

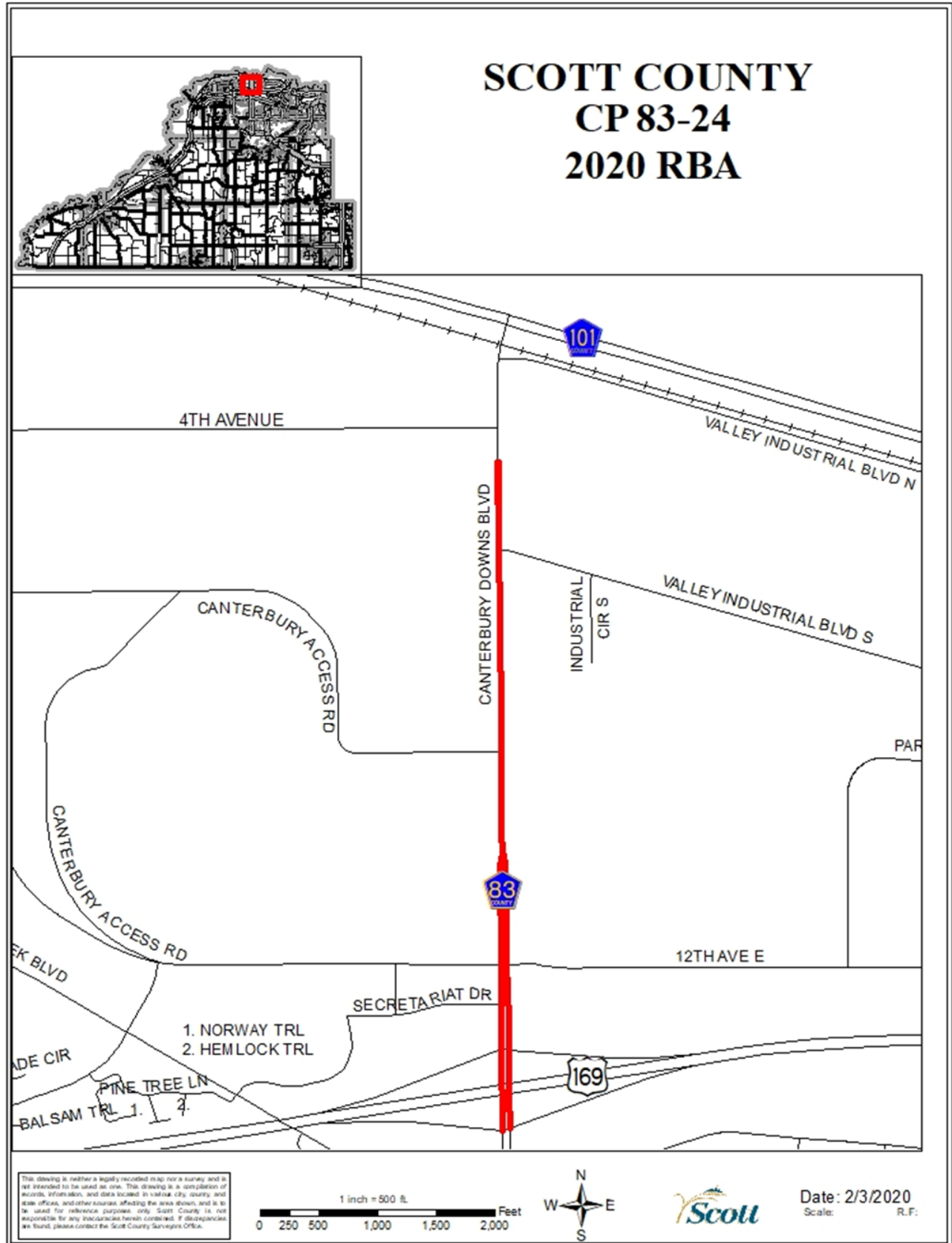
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 3rd day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 3rd day of March, 2020.

County Administrator

Administrator's Designee

MAP



AGENDA #6.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	PCS/Survey Office		
PRESENTER:	Cindy Geis	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-034; Authorizing Entering Into an Agreement With Pictometry International Corp. for Oblique Aerial Imagery		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda is to adopt Resolution No. 2020-034; Authorizing Entering Into an Agreement With Pictometry International Corp. for Oblique Aerial Imagery.

The County requires oblique imagery for augmenting physical field inspections and general property feature verification and analysis for property assessment, development review, transportation studies, GIS analysis, and other uses. The information is also very helpful to citizens, landowners, and developers in the concept

development stage for potential changes in end use. The imagery for the Cities will be at the same resolution it has been in the past, but the Townships will have better imagery with this flight (it will be the same as the Cities).

Pictometry International Corp. has provided oblique imagery to the County in the past. This is an update to the previous years' imagery for review and analysis utilizing their software within the County GIS making it easy to look at past imagery for comparisons.

There are very few providers who do this type of work so the County obtained 2 quotes and Pictometry International Corp. was the most advantageous for the County. The Agreement will be for an amount not to exceed \$133,148 with \$66,574.00 for the first flight (\$33,287.00 in 2020 and \$33,287.00 in 2021) and a second flight in 2023 for an amount not to exceed \$66,574.00 (\$33,287.00 in 2023 and \$33,287.00 in 2024). The advantage of entering into a multi-flight contract is to eliminate any increase in the 2023-2024 project cost.

This project is a collaborative effort with the Cities located within the County as it has been in the past. The cost breakdown is approximately a 50 – 50 split between the Cities (\$16,200) and the County (\$17,087) for years 2020, 2021, 2023, and 2024.

The project involves acquiring the oblique images in spring of 2020 with payment occurring in 2020 and 2021 and acquiring the oblique images in spring of 2023 with payment occurring in 2023 and 2024.

Staff recommends that the Scott County Board of Commissioners authorize the Chairperson of the Board to enter into a Contract with Pictometry International Corp. to provide said services at a cost not to exceed \$133,148 with \$66,574.00 for the 2020 flight and \$66,574.00 for the 2023 flight.

Fiscal Impact:

None. Currently included in the 2020/2021 Capital Improvement Program.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 3, 2020
Resolution No.:	2020-034
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-034; AUTHORIZING ENTERING INTO AN AGREEMENT
WITH PICTOMETRY INTERNATIONAL CORP. FOR OBLIQUE AERIAL IMAGERY**

WHEREAS, the County requires oblique imagery for augmenting physical field inspections and general property feature verification, and analysis for property assessment, development review, transportation studies, GIS analysis, and other uses; and

WHEREAS, Pictometry International Corp. is a provider of said imagery and this is an update to imagery received from them in previous years to use for review and analysis in their software within the County GIS, making it easy to look at past imagery for comparisons; and

WHEREAS, the Contract will be for an amount not to exceed \$133,148 with payments of \$66,574.00 in 2020-2021 and \$66,574.00 in 2023-2024; and

WHEREAS, the County's share for 2020 and 2021 is \$17,087 per year and the Cities' share for 2020 and 2021 is \$16,200 per year; and the County's share for 2023 and 2024 is \$17,087 per year and the Cities' share for 2023 and 2024 is \$16,200 per year; and

WHEREAS, the County's portion of the cost for 2020 has been budgeted with the approved Capital Improvement Program.

NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners hereby authorizes the Chairperson of the Board to enter into a Contract with Pictometry International Corp. for oblique imagery. The Contract amount is \$133,148 with payments of \$66,574 in 2020-2021 and \$66,574 in 2023-2024, subject to approval by the Scott County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input checked="" type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 3rd day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 3rd day of March, 2020.

County Administrator

Administrator's Designee

AGENDA #6.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Enterprise Business Technology		
PRESENTER:	Perry Mulcrone	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-036; Authorizing a Software Agreement With OSP Insight for OSP Insight Fiber Management Software and Authorizing an Amendment to the Contract With Access Network Inc. for the Conversion of the Fiber Network From the Scott County GIS Fiber Portal to a Hosted OSP Insight Software Solution		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-036; Authorizing a Software Agreement With OSP Insight for OSP Insight Fiber Management Software and Authorizing an Amendment to the Contract With Access Network Inc. for the Conversion of the Fiber Network From the Scott County GIS Fiber Portal to a Hosted OSP Insight Software Solution.

The Scott County Fiber Network is currently housed on-site using a home grown GIS fiber portal. Due to the complexity of the portal and the inefficiency in maintaining it, the County was referred to a 'true' fiber software called OSP Insight. It is a web based subscription solution that meets the needs of almost any GIS system.

Currently, the GIS fiber portal is used to show all the County's fiber assets, the splicing mapping, and supporting documents, as well as the County's hubs and ports. This request is to contract with OSP Insight International for a more streamlined process by which to do fiber maintenance and documentation. The hosted site can also be used to plan new fiber builds, estimate costs, and complete a broad detailed fiber network connectivity grid. The application provides reports, graphs, and maps for accounting, management, and engineering. It is a GIS agnostic application and can be used in the field via mobile device. Ultimately, this software will help Scott County collect, organize, and visualize the fiber network data in order to establish a baseline understanding of all the elements within our network and give us a robust reporting tool in order to understand current and a potential future state.

As in many custom built applications, not designed for a specific purpose, there can be inefficiencies in how the system is maintained. Over the course of time, there have been changes to the fiber network that have not been documented properly within the GIS fiber portal. These efforts are very time consuming and there is a software solution designed for such activities that would:

1. Take a fraction of what it takes to complete fiber strand changes; and
2. Be managed in a hosted environment to alleviate the need to have a GIS Fiber server; and
3. Be 100% maintained by a contracted vendor, Access Network, who is in charge of completing all the work in the field, and in any system of record.

The total cost of the licensing and professional services through OSP Insight is \$9,292. There is an ongoing subscription cost that will need to be included in the fiber budget for 2021 and future years of \$7,795.

There is a cost to get all the data converted from the GIS fiber portal to the OSP Insight web portal. The information can be accessed by the contracted fiber maintenance company, Access Network, and they provided the County with a quote to convert all the data at a cost of \$25,894.

Fiscal Impact:

The total cost of the licensing and professional services is \$9,292. There is an ongoing cost that will need to be included in the fiber budget for 2021 and future years of \$7,795.

There is a cost to get all the data converted from the GIS fiber portal to the OSP Insight web portal. The information can be accessed by the contracted fiber maintenance company, Access Network, and they provided the County with a quote to convert all the data at a cost of: \$25,894.

There is a total project shortfall of \$11,586 which is expected to be funded by a reimbursement due to the County for overstated billing in 2019 and/or unused budgeted dollars from within the division.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 3, 2020
Resolution No.:	2020-036
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-036; AUTHORIZING A SOFTWARE AGREEMENT WITH OSP INSIGHT FOR OSP INSIGHT FIBER MANAGEMENT SOFTWARE AND AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH ACCESS NETWORK INC FOR THE CONVERSION OF THE FIBER NETWORK FROM SCOTT COUNTY GIS FIBER PORTAL TO A HOSTED OSP INSIGHT SOFTWARE SOLUTION.

WHEREAS, the County requires a system of record to record and manage the County's fiber network; and

WHEREAS, the current fiber network resides on the County's GIS Fiber Portal, which is an in-house created portal not properly designed to show all the County's fiber assets, the splicing mapping, and supporting documents, as well as the County's hubs and ports in an efficient manner; and

WHEREAS, the County's Fiber Network portal is not up to date due to the extensive time it takes to maintain the portal; and

WHEREAS, migrating to a true Fiber Management Solution called OSP Insight Fiber Management Software, will result in enormous time savings, some cost savings by no longer needing a server to support the network, as well as allow for the County to strategically plan for and get cost estimates for expansion opportunities of the network; and

WHEREAS, the OSP Insight cost of the subscription license is \$7,795, and a cost of \$1,497 for professional services; and

WHEREAS, the County would contract with Access Network for conversion services of the County's Fiber Network from the County GIS Fiber Portal to the hosted OSP Insight Fiber Management Software Portal at a cost of \$25,894; and

WHEREAS, the County has a budget deficit for this project in the amount of \$11,586 which is planned to be covered by unspent budgeted dollars from within the division or from outstanding fiber costs that are due to the County for various reasons.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 3, 2020
Resolution No.:	2020-036
Motion by Commissioner:	
Seconded by Commissioner:	

NOW THEREFORE BE IT RESOLVED, that the Scott County Board of Commissioners hereby authorizes the County Administrator to enter into a contract with OSP Insight Inc. for the hosted OSP Insight Fiber Management software in an initial amount not to exceed \$9,292; and ongoing costs of \$7,795.

BE IT FURTHER RESOLVED, that the Scott County Board of Commissioners hereby authorizes the County Administrator to enter into an addendum to the Agreement with Access Networks Inc. for conversion services of the County GIS Fiber Network portal to the hosted OSP Insight Fiber Management Portal in an amount not to exceed \$25,894.

BE IT FINALLY RESOLVED, that all agreements and contracts thereby entered into are subject to approval by the Scott County Attorney's office as to form.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 3rd day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 3rd day of March, 2020.

County Administrator

Administrator's Designee

AGENDA #6.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Enterprise Business Technology		
PRESENTER:	Perry Mulcrone	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Authorize Entering Into a Master Use Agreement With Jaguar Communications For the Use of County Fiber Assets and Authorize the County Administrator to Sign Amendments, Addendums and Attachments to the Master Use Agreement		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this request for is to authorize entering into a Master Use Agreement with Jaguar Communications for the use of County fiber assets and authorize the County Administrator to sign amendments, addendums and attachments to the Master Use Agreement.

County fiber assets for the purpose of this Agreement are including but not limited to, County fiber strands, conduits, hand holds, space and power, and other related County assets.

Scott County (the "County") and Jaguar have, over the years, entered into a number of Agreements for different uses of the Scott County Fiber Network. While the Agreements entered over the years have met the parties' needs, management of the Agreements has become confusing and unwieldy due to the number and intersection of duties and benefits across numerous Agreements. The parties have agreed that the most efficient manner to handle this situation and the potential for future multiple uses of the County fiber is to convert to a Master Terms and Conditions Agreement that governs task specific agreed-to schedules or attachments entered into from time to time by the County and Jaguar.

Under the terms of this Fiber Use Master Agreement, the County will provide general fiber uses to Jaguar which may include, but shall not be limited to:

- 1) **Fiber Strand, Conduit, Hand Holds Use** – Uses such a single or multiple fiber optic strand use by Jaguar Communications. Other uses may include use of conduit, fiber optic hand hold and/or other similar fiber optic infrastructure use.
- 2) **Space, Power and HVAC Use** – Uses such as allowed use by Jaguar to locate their broadband and/or fiber optic network, head end, regen and/or other such fiber optic equipment on or in County facilities.
- 3) **Additional Services:** Unanticipated services requested by either the County or Jaguar on an "as needed" basis that the County determines is in its best interests and Jaguar is capable of and willing to perform. The costs and fees associated with such additional services shall be billed as set forth in the attachments to this Fiber Use Master Agreement or will be separately negotiated by the parties if not already addressed by this Agreement or the Attachments.

Both parties would agree to properly maintain and provide any necessary relocation of their respective fibers each holding the other harmless with respect to costs.

Fiscal Impact:

None - There are no out of pocket expenses for the County in this Agreement.

AGENDA #6.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:			
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution No. 2020-038; Supporting the Scott County Cultural Consortium Partnership Grant Application to the Minnesota State Historical Society		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☒ **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
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- ☐ **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- ☐ **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this request is to adopt Resolution No. 2020-038; Supporting the Scott County Cultural Consortium Partnership Grant Application to the Minnesota State Historical Society.

The Scott County Historical Society, Three Rivers at The Landing, Shakopee Mdewakanton Sioux Community, Scott County and the City of Shakopee are seeking grant funds in the amount of \$99,000 (State Legacy

Funds) to create a visitor experience plan for a public walking trail along the Minnesota River in downtown Shakopee, from Huber Park to The Landing. The visitor experience plan will allow the creation of an unparalleled interpretive trail that explores themes that will resonate with people across the state of Minnesota. It will be a cohesive, approachable experience along the riverfront that looks to the past while providing amenities—both recreational and interpretive—for current and future visitors to connect with the region's rich history.

The narratives along the riverfront also offer a unique microcosm, not only of Scott County but of the State as a whole. The stories developed in the plan specific to the riverfront corridor—the Dakota homeland, sacred burial mound sites, incoming white settlement, industry and farming, the ecology of the region—are echoed again and again across the County and across the State.

Through the process of developing this visitor experience plan, the partner organizations will also seek to lay the foundation for future partnerships that will advance a unified vision for specific themes and messaging that our organizations agree are critical to creating nuanced and comprehensive public understanding of the cultural heritage and history of Scott County and the Minnesota River valley region.

If awarded, the Grant will require a local match of \$5,000 that is met through staff time to the project.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 3, 2020
Resolution No.:	2020-038
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-038; SUPPORTING THE SCOTT COUNTY CULTURAL CONSORTIUM
PARTNERSHIP GRANT APPLICATION TO THE MINNESOTA STATE HISTORICAL SOCIETY**

WHEREAS, the Minnesota Riverfront is rich in culture, natural resources, and history; and

WHEREAS, the Scott County Historical Society, Three Rivers at The Landing, Shakopee Mdewakanton Sioux Community, Scott County and the City of Shakopee are seeking to develop a visitor experience plan for the Minnesota Riverfront in Shakopee; and

WHEREAS, a visitor experience plan will lay the foundation for a partnership that ensures we speak with a common voice about our shared history; and

WHEREAS, the funds for this grant come from the State of Minnesota Legacy Funds.

NOW THEREFORE BE IT RESOLVED, the County Board of Commissioners, in and for the County of Scott, Minnesota, supports the Scott County Cultural Consortium Partnership Grant Application to the Minnesota State Historical Society.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 3rd day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 3rd day of March, 2020.

County Administrator

Administrator's Designee

AGENDA #6.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Customer Service		
PRESENTER:	Tammy Willmore Nic Durrence X8662	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Renewal Application for a Consumption and Display Permit for 2020 for MN Harvest LLC Located in St. Lawrence Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:	<input type="checkbox"/> Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public <input type="checkbox"/> Partnership: Aligning existing resources, volunteers and programs to achieve shared goals <input type="checkbox"/> Leadership: Anticipating changes and managing challenges based on reliable information and citizen input <input type="checkbox"/> Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community <input checked="" type="checkbox"/> Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented <input type="checkbox"/> Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery
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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Certified Copies (1) Nic Durrence, Customer Service Specialist
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the Renewal Application for a Consumption and Display Permit for 2020 for MN Harvest LLC located in St. Lawrence Township.

All background, tax, debt, and judgement searches have been completed and were found to be satisfactory.

The St. Lawrence Town Board resolution has been received and recommends approval.

Scott County staff recommends approval.

Fiscal Impact: None.

**AGENDA #6.11
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Environmental Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Kate Sedlacek Nick Reishus	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Knife River Bond	TIME REQUESTED:	
ACTION REQUESTED:	Authorize Staff to Sign and Cancel the Permit Bond for Knife River at the Schmitz Pit Located at 6730 Old Hwy 169 Blvd, Jordan, MN		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to authorize staff to sign and cancel the Permit Bond for Knife River at the Schmitz Pit located at 6730 Old Hwy 169 Blvd, Jordan, MN.

The Permit Bond in the amount of \$60,000 was set by the County Board, as a condition of their Concrete and Recycling Facility License. Knife River is no longer recycling and storing concrete at 6730 Old Hwy 169 Blvd, Jordan, MN. Knife River has met their permit conditions and staff recommends release of their bond.

Fiscal Impact:

None

AGENDA #6.12
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Planning & Res. Mgmt.	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Environmental Services		
PRESENTER:	Kate Sedlacek Nick Reishus	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Ram Excavating Bond	TIME REQUESTED:	N/A
ACTION REQUESTED:	Authorize Staff to Sign and Cancel the Permit Bond for RAM Excavating Located at 10046 225 Street W, Belle Plaine, MN		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to authorize staff to sign and cancel the Permit Bond for RAM Excavating located at 10046 225 Street W, Belle Plaine, MN.

The Permit Bond in the amount of \$24,000 was set by the County Board on June 19, 2018, as a condition of their Concrete and Recycling Facility License. RAM Excavating is no longer recycling and storing concrete at 10046 225 Street in Belle Plaine. RAM Excavating has met their permit conditions and staff recommends release of their bond.

Fiscal Impact: None

**AGENDA #6.13
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Monica Siegle	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations Cara Madsen, Volunteer and Community Coordinator	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation of employment for Lisa Skoog, FT Assistant County Attorney III, Attorneys Office, effective 04/03/20.
2. Separation of employment for Jonina Sveinson, FT Probationary 911 Dispatcher, Sheriff's Office, effective 02/17/20.

3. Separation of employment for Amanda Congdon, FT Temporary Case Aide-Unclassified, Health and Human Services Division, effective 02/21/20.
4. Separation of employment for Patrick Russell, PT Temporary (50% FTE) Eligibility Specialist-Unclassified, Health and Human Services Division, effective 02/14/20.
5. Separation of employment Gregory Swanson, Intermittent (34% FTE) Veterans Service Aide-Unclassified, Health and Human Services Division, effective 02/18/20.
6. FT Probationary employment for Ashlyn Van Noy, 911 Dispatcher, Sheriff's Office, effective 02/24/20.
7. Intermittent (34% FTE) employment for Jonathon Pherson, Part Time Deputy-Unclassified, Sheriff's Office, effective 02/13/20.
8. Change in employment for Nicole Samuelson, Intermittent (34% FTE) Facility Probation Officer-Unclassified to FT Probationary Facility Probation Office, Health and Human Services Division, effective 03/02/20.
9. Change in employment status for Roba Barento, Intermittent (34% FTE) Facility Probation Officer-Unclassified to PT (50% FTE) Probationary Facility Probation Officer, Health and Human Services Division, effective 02/19/20.
10. Change in employment status for Natalie Koepp, Intermittent (34% FTE) Facility Probation Officer-Unclassified to PT (50% FTE) Probationary Facility Probation Officer, Health and Human Services Division, effective 02/19/20.
11. Promotion for Wesley Harvey, FT Assistant County Attorney I to FT Probationary Assistant County Attorney II, Attorneys Office, effective 02/03/20.
12. Change in status for Janelle McGlinchey, PT (50% FTE) Temporary to FT Temporary Office Assistant-Unclassified, Office of Management and Budget, effective 02/13/20.
13. The recognition of the following individual as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Peter Paulsen
Glynn Nylander
Kelly Lorenz

Fiscal Impact:

AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Planning & Res. Mgmt.	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ORIGINATING DEPARTMENT:	Planning		
PRESENTERS:	Brad Davis – 8654 Susan Brower, Minnesota State Demographer	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	2020 Census	TIME REQUESTED:	30 Min
ACTION REQUESTED:	Receive Informational Presentation on State of Minnesota and Scott County Preparations for the 2020 Census		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to receive an informational presentation on State of Minnesota and Scott County preparations for the 2020 Census.

Census Day is April 1. Susan Brower, Minnesota State Demographer, will present the mobilization efforts underway at the State level and speak on the importance of the 2020 Census in Minnesota and across the nation. Brad Davis will provide the Board with a brief update on how the Scott County Complete Count Committee (CCC), under the auspices of the Scott County Association for Leadership and Efficiency (SCALE),

has been organizing local, direct, and personal outreach efforts on the importance of the 2020 Census and ensuring everyone is counted in the County.

Why does this matter? According to the Census Bureau, every person not counted in the Census means the community loses \$1,500 a year in federal funding.

How is our County's track record in responding to the U.S. Census? In 2000, the overall countywide mail response rate was 88 percent. Ten years later, this response rate dropped to 84 percent – and some pockets in the County had mail response rates down to 75 percent. The Census Bureau estimates that 22,472 (15.5%) Scott County residents will not self-respond to the Census in 2020.

Starting in mid-March, all Scott County households will start receiving a letter in their mailbox asking them to complete the 2020 Census questionnaire online – instead of returning it by mail. The letters will provide information about how to respond online or by phone, in English or one of 12 other languages. Unlike other areas across Minnesota and the Twin Cities region (where households might receive a paper questionnaire first), all households in Scott County will be invited first to complete the survey online.

Fiscal Impact:

None

AGENDA #8.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION:	Health & Human Services	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ORIGINATING DEPARTMENT:	Social Services		
PRESENTER:	John Stadler, LAC Chair Barb Dahl, Social Services Director x8151	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	15 minutes
ACTION REQUESTED:	Receive Information on the Scott County Mental Health Local Advisory Council		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Barb Dahl	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to receive information on the Scott County Mental Health Local Advisory Council (LAC).

The Comprehensive Mental Health Act of 1987 and the Children's Mental Health Act of 1989 require counties to establish local mental health advisory councils.

The purpose of the LAC is to access the knowledge of a broad range of people who use mental health services, provide services, or are concerned about public policy to find ways to improve local mental health services. Through these Acts, the LAC is given a broad role in the review, evaluation, and planning of local systems.

One of the responsibilities of the LAC is to make recommendations regarding the services provided by the local mental health system and report to the County Board. John Stadler, Chair of the Scott County LAC, will present information on the work of this group.

Fiscal Impact:

None, informational only

AGENDA #8.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 3, 2020

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Stephen Manweiler MMCD	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	20 minutes
ACTION REQUESTED:	Receive the Annual Presentation From the Metropolitan Mosquito Control District		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to receive the annual presentation from the Metropolitan Mosquito Control District.

Executive Director Stephen Manweiler will present information on governance, mosquito biology and control, disease prevention, 2020 levy and budget, and plans for 2020.

Fiscal Impact: None